



Job Description	Veterinary Surgeon
Based at	28 Clewer Hill Road, Windsor, Berkshire SL4 4BS Also covering branch surgeries at 105 High Street, Egham TW20 9HQ and 2 Hermitage Parade, Ascot, SL5 7HE
Reporting to	Martin Watson, Practice Principal
Job purpose	To medically and surgically assess and treat animals in line with the standards and protocols laid down by Forest House Veterinary Group and the RCVS
Key responsibilities and accountabilities	<ul style="list-style-type: none"> • To perform consultation and medical treatment of animals • To undertake surgical operations (including neutering and general surgery) • To undertake, on a roster basis, emergency and out of hours qualified veterinary cover • Maintain clinical notes and keep clients updated regarding the pets treatment and any laboratory results • Maintain regular consistent and professional attendance, punctuality and personal appearance • Adhere to stated policies and procedures relating to health and safety • Where possible, promote special offers, nurse clinics and other relevant practice news to clients • To supervise support staff and direct and advise accordingly • To have a continued commercial awareness and manage clients expectations with detailed estimates and regular updates • Establish and maintain effective working relationships with co-workers and the general public • To handle and support other staff in relation to general client enquiries • To undertake continued professional development associated with the role in accordance with the RCVS guidelines • Other occasional duties at the discretion of the practice manager or practice principal
Hours of work	Based on a weekly rota issued in advance <ul style="list-style-type: none"> • Start time 8.30am unless on ops (roughly once per week) in which case 8am • Finish time will depend on rota but between 5.30pm and 6.30pm on a standard day • No overnight on call but once a week on call to 9pm (1pm start on these days) • 4 days per week • Weekend rota 1 weekend in 5 – consults on Saturday or Sunday morning and on call until 5pm
Other requirements Perm staff only	<ul style="list-style-type: none"> • Must hold a full driving licence and drive own car which must be insured for business use • Would be required to live within an agreed commuting distance from the practice
Key Contacts External and Internal	<ul style="list-style-type: none"> • Practice Principal • Practice Manager

	<ul style="list-style-type: none"> • Clients • Veterinary staff • Nursing Staff • Reception and administration staff
Essential role related knowledge, skills, qualifications and experience	<ul style="list-style-type: none"> • Member of Royal College of Veterinary Surgeons • Post qualification experience in small animal practice • Some experience in with large animals would be helpful on occasion • Strong communication skills (verbal and written) • Computer literate • Strong organisation and time management skills • Customer/client focussed • Able to work well under pressure • Self-motivated and able to work with minimum supervision • Enthusiastic • Team player • Hold a full driving licence
Benefits	<ul style="list-style-type: none"> • Contributory pension scheme • Private Healthcare • Staff benefits policy – includes cover for dental treatment, eye tests etc • RCVS and BSAVA membership paid • VDS Cover • CPD funded including additional time off as required • 22 days holiday per year (4 days = one week) plus bank holidays or time off in lieu of bank holidays worked • Heavily discounted staff pet scheme • Free parking